

GENESIS LOCAL HUMAN RIGHTS COMMITTEE MEETING

Date: Tuesday, January 14, 2014

Agenda

- I. CALL TO ORDER
- II. REVIEW AND APPROVAL OF MINUTES (October 15, 2013)
- III. OLD BUSINESS: None
- IV. NEW BUSINESS: None
- V. ADVOCATE'S REPORT:
- VI. STANDING REPORTS
- VII. PUBLIC COMMENT
- VIII. CLOSED SESSION
- IX. RECONVENE IN OPEN SESSION
- X. LOCAL HUMAN RIGHTS COMMITTEE RECOMMENDATIONS
- XI. MEETING SCHEDULE: April 15th, 2014 @ 9.00am
- XII. ADJOURNMENT

GLHRC Meeting
Jan 14th, 2014- Draft Minutes

Committee:

Present: Odulia Brown, Committee Member (President)

Tracy Dawes, Committee member

Joseph Motley, Committee member

Michael Stage, Committee member (Vice President)

Timothy Jones, Human Rights Advocate

Denise Melton, Committee member

Participants:

Francis Bruce, Alpha Community Service

Brenda Lomax, Community Direct Services

Vincent Hamilton, Diving Living Inc.

Barbara Wilber, Eggleston Services

Matthew Melvin, Hope Unity and Freedom

Julia Tolly & Jennifer McCracken, Individual First

Gail Hardy Boyd, Just People

Vincent Hamilton, Leclair Family Services

Sydney, Vanlow, Jr. Kreative Counseling Services

Elondra Napper, Training Ground Ed & Family Services

Patina Sharpe, Training Ground Ed & Family Services

Harolyn Thompson, Trinity Family Services

Dwayne Eley, True Life Destinations

Kristina Derderian, Youth Excel & Advancement

I. CALL TO ORDER

Ms. Brown called the meeting in session at 9:07 A.M.

II. REVIEW OF MINUTES and Agenda

The minutes for the October 15, 2013 meeting were reviewed. A motion was made by D. Melton to accept the minutes as with the correction. Motion was seconded by J. Motley. Vote was taken, all in favor.

The agenda for the January 14, 2014 meeting was reviewed. A motion was made by M. Stage to approve the January 14, 2014 agenda as written. Motion was seconded by J. Motley. Vote was taken, all in favor.

III. Public Comments –None

IV. Old Business –None

V. New Business

Topic: Youth Excel and Advancement, LLC requested to add a new service-intensive in home counseling. The program explained the program and policies.

Action: The Human Rights Advocate requested that the resend a copy of the Human Rights Policy due to them submitting their licensing policy. A motion was made by D. Melton to accept program rules and behavior management policy as written. Motion was seconded by T. Dawes. Vote was taken, all in favor.

Advocate Remarks:

Mr. Tim Jones reminded everyone to send in their seclusion and restraint forms for 2013 to the Office of Clinical Quality and Risk Management by January 15, 2014. He mentioned that starting at the next meeting everyone should be using the new quarterly and annual forms. Chris is now compatible with Google Chrome and Firefox, but internet explorer is the preferred operating system. Once again he reminded everyone that quarterly reports should be sent two weeks prior to the scheduled meeting and would not accepted at the meeting.

Provider Report:

Alpha Community Services: Presented its 4th quarterly with no abuse cases or complaints. They continue to train their staff semiannually about abuse and neglect and to continue to report all incidents within 24 hrs. No changes this fourth quarter, no new policies o procedures. ACS continues to support the LHRC for the recruitment of members. No reviews of any behavioral plans involving restraint and timeout because its policy does not allow seclusion or timeout. ACS also presented its annual report with 1 abuse case and no complaint. This case was closed.

Alpha Counsellors Services: Absent.

Community Direct Services: Presented both its fourth and annual quarterlies with a total of 247 individuals served. CDS had a meeting in October to review their Human Rights policies. They continue to review their progress notes for HR violations, monthly contacts with family members about service provisions quarterly supervisory visits. There were no changes in licensing status. CDS requested to add two sponsored residential sires at 1003 Truman Road, Suffolk, VA 23434

and 1232 Truman Road, Suffolk, VA 23434. Request was granted. No new amended policies or procedures, or program rules and they continue to make personal contact to help provide new members for LHRC.

Corner Stone Intervention Systems: Absent

Divine Living Inc.: Presented its quarterly report with 0 individuals. No annual report was presented. They have made amendments to some of the wording in their policy and procedures. It was requested that a copy be sent to Human Rights. Still in the process of getting their license.

Eggleston Services: presented their fourth quarterly along with their annual report. This quarter they served 339 individuals with no abuse allegations. However they had 4 peer to peer incidences, 2 medical emergencies, 1 HR violation, 1 self-injury and 1 leaving without permission. They have to stay for close session. Total Complaint cases was 1 (Dignity) and it was closed. Eggleston continues to report all incidents through their Ethics Point in their Health & Safety Portal. All staff is oriented in how to access and report all incidents. No changes to DBHDS licensing status, no new amendments or changes in policies and procedures including restriction, restraints, and timeout. They continue to participate in the recruitment process when needed. No reviews or changes in behavioral plans involving restrain and timeout. Their annual report shows 1332 individuals served with 0 abuse allegation cases. However, 1 alleged sexual case, 1 verbal abuse case, 1 neglect case, 34 peer to peer incidents and 8 others were reported. There were 12 complaint cases, 6 of them were rule violations. All cases were closed and resolved in the Informal Process.

Hope Unity & Freedom: Presented their fourth quarterly and annual reports. HUF Center reported 191 individuals served this quarter with 0 allegations and neglect. No new changes or amended policies. No changes in behavioral plan. They continue to train all staff members to report incidents and accidents and still practices HWC training annually. They are still active in helping recruit new members when necessary. HUF Center annual report stated 4 abuse allegation cases which were all closed. These were all peer to peer alleged type.

Individual First: Presented both their fourth quarterly and annual reports. They served 14 individuals with 0 abuse/complaint cases. They continue to orient and review all staff on DBHDS policies and procedures as well as IFI procedures on recognizing and reporting neglect, abuse, or HR complaints. The staff is tested at least annually. Their individuals are made aware of their rights and how to report any complaints or concerns. No changes in DBHDS licensing status, no new amended procedures or program rules. IFI continues to participate in the recruitment of members for GLHRC and have offered clerical support prior. NO behavioral plan for review. Their annual report stated 0 abuse and neglect cases for 2013.

Just People Inc: Presented both its fourth quarter and its annual report. They had 3 abuse allegation cases, allegedly type, peer to peer. All were investigated and resolved. They had to stay for close session. JPI continue to train all their staff on HR procedures during orientation. Training is schedule yearly and refresher classes are also conducted. Their sponsorship program was approved and their first individual was admitted on Oct, 20 2013. PREVOC services were approved as part of their Day Support. They requested to add three individual for a sponsorship

program and motion was granted. PI has no new amended policies, procedures or program rules at this time. They have offered clerical support for LHRC and had recruited for vacancies on the committee. No behavioral plans for review. JPI annual report stated 46 individual served, 14 abuse allegation physical, 1 neglect and 12 peer to peer cases.

Kreative Counseling Services: Failed to submit their quarterly report prior to the meeting, and was told it would not be accepted at the meeting and to fax it to the OHR. They presented its fourth quarterly with 20 individuals served. They have no abused allegations to report. They continue to train all employees upon hire on recognizing and reporting abuse and neglect and human rights complaints .they conduct infield supervision to ensure that staff is providing services according to their policies and procedures, Medicaid and Human Rights guidelines. No changes in licensure status, no new amended policies, procedures or program rules. Kreative Counseling has and is working with other agencies in the community in helping recruit potential participants as members for LHRC. No behavioral plans at this time.

LeClair Family Services: Presented their quarterly report with 0 individual. Still waiting on their license, this is scheduled for March 2014. They are Aware and will train all staff to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations. Some of its policies were amended to reflect required language changes. They do not use seclusion or timeout and had no behavioral interventions involving the use of restraint.

Training Ground Educational & Family Services: Now licensed. They have no individuals in their program at this time. However, they continue to train their staff in all areas of reporting human rights complaints and ensure that all abuses and neglect are reported as required by their policies and procedures. There were new amended policies and procedure and were instructed to submit the changes. No changes in policy in regards to restrictions, restraints, seclusions and timeout. No changes in behavioral plan. TGEFS annual report stated 0 individuals in 2013 with no allegations of abuse and neglect.

Trinity Family Services: Absent.

True Life Destinations: Presented both their forth quarterly and annual reports. This quarter, they served 44 individuals with no allegations of abuse and neglect cases. No complaints were reported. No policy changes, no restrictions, restraints or seclusion this quarter. TLD continues to train all staff annually on the importance of reporting all allegations of abuse and neglect within 24 hours and human rights complaints. They continue to support recruiting potential board members for our LHRC. No new behavioral plans. Their annual report stated 49 individuals served in 2013 with no allegations of abuse and neglect.

Youth Excel & Advancement: Presented its fourth and annual report. This quarter, they served 11 individuals with 0 allegations of abuse and neglect. No complaint cases. Their staff is trained upon hire in Human Rights and the proper procedure in reporting violations to supervisors. Based on their policies and procedures, restraints are to be done only as a last resort option when the individual is in danger to him/herself or to others. YEA requested affiliation for its in home program in the Tidewater area. Their rules of conduct were accepted and were asked to submit a

copy of its license and HR policy for the new program. Motion was granted to accept and approved its Rules of Conduct and Behavioral Management Policy. No new policy changes were made since its MHCC policies were amended. They are discussing with their individuals how to apply for membership for our LHRC. An application has been submitted to the board from one of their individuals. No new behavioral plans are being implemented at this time. Their annual report for 2013 stated 11 individuals served with no allegations of abuse.

Closed Sessions:

GLHRC motioned and approved to go into close session per section 2.2-3711.A the Virginia Code to discuss issue/ matters exempt from public disclosure namely to review individual restraints, incident reports, and abuse and/ or complaint investigation of the following: Just People Inc. and Eggleston Services, have to stay for close session.

A motion was made and approved to come out of close session. Upon reconvening into open session, each member certified that only business exempt from public disclosure related to the above noted programs were discussed.

Next meeting was set for April 15th, 2014 @ 9.00am in Hampton.

Respectfully submitted,

Francis C. Bruce

Jan 27th, 2014